

# Fleming Island Plantation Community Development District

Rick Nelson, Chairperson  
Michelle Szafranski, Vice Chairperson  
Rodney Ashford, Assistant Secretary  
Michael Glickman, Assistant Secretary  
John McHone, Assistant Secretary

Janice Eggleton Davis, District Manager  
Katie Buchanan, Esq., District Counsel  
Ryan Stilwell, P.E., District Engineer  
Marcia Weeks, Project Manager

## Regular Meeting Agenda

Tuesday, January 23, 2024 at 6:00 p.m.

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- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance**
- 3. Audience Comments (Limited to 3 Minutes Per Speaker)**

*The Audience Comment portion of the agenda is where individuals who are present may make remarks on matters that concern the District. Each individual is limited to three (3) minutes for such remarks. The Board of Supervisors or Staff are not obligated to provide an immediate response as some issues require research, discussion and deliberation. If the comment concerns a maintenance related item, it will need to be addressed with the Project Manager outside of the context of the meeting.*

- 4. Approval of the Minutes of the December 19, 2023 Meeting**
- 5. Old Business**
  - A. Discussion of 2024 Pool Season Planning
- 6. Landscaping Update – Tree Amigos Outdoor Services**
- 7. Attorney’s Report**
  - A. Update on Onsite Management Services RFP
  - B. Centex Update
  - C. Update on Litigation Matters
  - D. Ethics Training for Supervisors
- 8. Engineer’s Report**
  - A. Capital Improvement Projects Update
  - B. Ratification of Requisitions 096-098
  - C. Approval of Requisitions 099-101
- 9. Pond Maintenance Update – The Lake Doctors, Inc.**
- 10. Project Manager’s Report**
  - A. Maintenance Update
  - B. Recreation Update

District Office:  
Inframark  
12574 Flagler Center Boulevard, Suite 101  
Jacksonville, Florida 32258  
(904) 436-4102

Meeting Location  
The Splash Park  
1510 Calming Water Drive,  
Fleming Island, Florida 32003

- 11. Manager's Report**
  - A. Motion to Assign Fund Balance
  - B. Consideration of Audit Engagement Letter with Grau & Associates
- 12. Acceptance of the December 2023 Financial Report and Approval of December 2023 Payment Register & Invoices**
- 13. Supervisors' Requests**
- 14. Adjournment**

**\*The full agenda package is available upon request via email. Please send requests for the agenda package to [Kareen.Baker@Inframark.com](mailto:Kareen.Baker@Inframark.com).**

**The next Meeting is scheduled for Tuesday, February 27, 2024 at 6:00 p.m.**

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